



Utility Services  
1232 Haco, Lansing, MI 48912  
Phone: 517-702-6700

Please email completed forms to: [utilityservices@lbwl.com](mailto:utilityservices@lbwl.com)

## DEMOLITION SERVICE REQUEST

**\*\* Commercial Demolitions – please contact Utility Services for pricing. \*\***

Electric Meter Numbers

Water Meter Numbers

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**NOTE: Missing, damaged, or irretrievable meters may be billed to the owner or responsible party.**

*A demolition fee of \$235.00 for water (\$120.00 for meter pits) and \$80.00 for electric will be charged to the demolition contractor, unless indicated in "Additional Information".*

### **Property Information:**

Service Address: \_\_\_\_\_

Will house foundation be disturbed?      YES     NO

Will structure be torn down?                YES     NO

### **Owner/Application Information:**

Owner Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Company Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Owner Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*(Required)*

### **Demolition Information:**

Contractor Responsible: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Tax ID: \_\_\_\_\_

Contractor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Scheduled Date of Demolition: \_\_\_\_\_

**\*\* BWL will schedule removal of services immediately unless indicated in Additional Information. \*\***

**Additional Information:** \_\_\_\_\_

\_\_\_\_\_

**\*\* Please contact Utility Services for Demolition Confirmation Letters \*\***

**For Utility Services Only:**    Add ID: \_\_\_\_\_    Serv ID: \_\_\_\_\_    Req ID: \_\_\_\_\_

\_\_\_\_\_

## **Form Instructions**

**Demolition/Removal:** This demolition form must be filled out in its entirety. Meter numbers are requested to identify the service that you are requesting be removed. If the meter is missing or not retrievable, please write this in the space provided for meter numbers. *If you are doing a meter remove only, this form is not necessary and you should contact the Customer Service Department at 517-702-6006.*

### **Foundation Disturbance**

The questions relating to the foundation and structure being disturbed are essential in determining the appropriate action. It is important for the BWL to know if the foundation or structure will be affected by the planned demolition work at the property. If it will be, for either water or electric, we will be sure service is completely terminated from any connection to the structure. For water service, this ensures that the service will not unintentionally be snagged during excavation, rupturing the main. If this should occur, damages will be billed to the signing contractor. For electric service, if the structure is not being altered, and only internal rewiring is being done, the service drop *may* be left intact.

### **Property Information**

This address should match the address on the BWL billing account. Addresses on building fronts do not always match the property information as listed in the tax rolls or on our customer information system.

### **Owner/Application Information**

We require the owner name and signature to verify that we have appropriate permission before discontinuing any BWL services or meters at the listed property. The owner name should match the city tax rolls. The date is required for validation purposes.

### **Demolition Information**

The Contractor information is requested because they are our primary contact, and they are the party requesting confirmation of removal of service/meter(s). The scheduled date is requested to allow the BWL adequate planning and scheduling time. Typically the Contractor is billed for the demolition fees, therefore a mailing address and tax identification number is required.