

Lansing Board of Water & Light
Human Resources
1201 S Washington Ave
Lansing MI 48901
Email – bwljobs@lbwl.com
Phone (517) 702-6262

Summer 2019 Internship Opportunity
May – August \$17.00/hour

Work Management Intern

Those who are a Junior or Senior level in college pursuing a degree in **Business, Management, Engineering, Information Technology, Supply Chain Management, or related field.**

Will be involved with a wide variety of work management related tasks. Work may include data collection, data cleanup, procedure writing, coordinating projects, developing graphics, and conducting research in industry best practices and technology solutions

Preferred are those with knowledge or understanding of assets, construction and maintenance, and utility services. Understanding of process flows. Experience in leading or facilitating projects or initiatives.

- Must have strong proficiency in Microsoft Office and Online File Sharing products.
- Must have strong written and verbal skills and be able to problem solve.

Please email* to bwljobs@lbwl.com your:

- Resume
- Cover letter
- BWL Application - BWL applications can be found, downloaded, and completed from lbwl.com – employment opportunities.

It is imperative you designate the specific internship name that you are applying for in the subject line of your email. *If you are interested in more than one internship PLEASE note ALL of them in the subject line of your mail. Deadline to apply is January 15, 2019.



Chartered in 1885 by a vote of Lansing's citizens, the BWL remains a public power utility in its second century of service. Lansing's city charter vests the BWL with full and exclusive management of water, steam, and electric services for the city. The American Public Power Association has honored the BWL as one of the country's best publicly-owned utilities. For more about the BWL see:<http://www.lbwl.com>.

THE BOARD OF WATER AND LIGHT IS AN EQUAL OPPORTUNITY EMPLOYER.